

City Council

Agenda Preview

May 20, 2014

► **Presentations**

- **Item 4: Proclamation Designating May as “Water Awareness Month”**
 - With California in its third consecutive year of extreme drought, the El Toro Water District is committed to educating customers of the severity of the drought and is encouraging customers to implement conservation methods.
- **Item 5: Certificate of Commendation to Deputy Robert Pequeño for Meritorious Service as the First Homeless Liaison Officer in the Orange County Sheriff’s Department**
 - Deputy Robert Pequeño was recently presented with a Medal of Merit for serving as the County’s first Homeless Liaison Officer. In an effort to communicate more effectively with the homeless community, Deputy Pequeño cultivated professional contacts with other law enforcement agencies, the mental health community, and faith based organizations, as well as familiarized himself with criminal, civil and constitutional laws directly affecting homeless individuals.

► **Consent Calendar**

- **Item 6: Certification of Warrant Register**
 - City Council reviews and approves payment of City invoices. City invoices totaled approximately \$1.06 million for the time period reviewed.
- **Item 7: Waive Reading of Ordinances and Resolutions**
 - To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- **Item 8: Minutes of the Regular Meeting of the City Council Held on April 1, 2014**
- **Item 9: Resolutions Pertaining to the 2014 General Municipal Election**
 - City Council will consider approving three resolutions to:
 - Call for the General Municipal election to be held on November 4. This resolution formalizes the date of the election and hours the polls will be open. It also establishes election of three members of the City Council to four year terms.
 - Consolidate the City’s municipal election with the Statewide General election. This resolution recognizes the additional costs that the County will incur by consolidating the election, and agrees to reimburse the County for these costs, which include publication and mailing of ballots, staffing polling sites, and tabulating and posting the election results.
 - Establish a Candidate Statement policy. This establishes regulations for candidate statements such as the option to file a statement and the information that may be included on the statement.

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May 20, 2014

▶ **Consent Calendar (continued)**

▶ **Item 10: April Monthly Treasurer's Report**

- ▶ The April 2014 Treasurer's Report provides information on the City's investment portfolio. All investments are in compliance with the City's Investment Policy.

▶ **Item 11: City Financial Reports – Quarter Ended March 31, 2014**

- ▶ The quarterly financial report summarizes revenues and expenditures from January 1, 2014 to March 31, 2014, which appear to be consistent with FY 2013-14 projections.

▶ **Item 12: Contract Award for Design Services for the ADA Access Ramp Improvement Project**

- ▶ City Council will consider approving a \$48,785 contract to Onward Engineering for engineering design services for the ADA Access Ramp Improvement Project Phases 7 & 8. The project would survey and redesign 39 existing access ramps in the neighborhoods around Lake Forest Drive, from Pittsford to Regency Lane in Phase 7. Based on the consultant's performance, the City may amend the contract to allow Onward to continue providing design services for Phase 8 of the project.

▶ **Item 13: Second Contract Amendment with Xanadu Service System for Park Restroom Janitorial Services**

- ▶ City Council will consider extending a contract with Xanadu for another year to continue providing janitorial services at park restrooms including new park restrooms at Tamarisk Park, Rimgate Park, and Baker Ranch Community Park. The contract amount is \$97,605.

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▶ **Public Hearings**

- ▶ **Item 14: Amendment to Previously-Approved Tentative Tract Map 17300 for Modifications to the Grading Footprint and Street Sections for the Northwest Section of the Portola Center Project**
 - ▶ City Council may adopt a resolution approving tentative tract map 17300 consisting of modifications to the grading footprint, retaining walls, several residential lot configurations, trail alignment, and street sections for the Portola Center project. This does not change the approved number of homes or any other major project details such as the location of neighborhood entrances, amenities, or onsite circulation. Portola Center is located at the northwest corner of Glenn Ranch Road and Saddleback Ranch Road and has been approved for 930 homes, 10,000 square feet of commercial uses, parks, and trails.
- ▶ **Item 15: Public Hearing to Consider Street Names for the El Paseo Development**
 - ▶ City Council may adopt a resolution approving street names on two private roadways in the El Paseo Development . El Paseo is a 147-unit residential development at the corner of Bake Parkway and Portola Parkway. The proposed street names are El Paseo and Del Cielo.
- ▶ **Item 16: Zoning Code Amendment, an Ordinance Amending the Lake Forest Municipal Code Relating to Campaign Signs**
 - ▶ City Council may approve the first reading of an ordinance amending the Lake Forest Municipal Code relating to campaign signs. The proposed amendments modify the number, size, location, timing, placement, removal, and enforcement of campaign signs.

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▶ Discussion

- ▶ Item 17: Discussion Regarding Potential Participation in Property Assessed Clean Energy Financing Programs
 - ▶ City Council will discuss the City's participation in the Property Assessed Clean Energy Programs (PACE), specifically the Home Energy Renovation Opportunity Program (HERO) and CaliforniaFirst program. PACE allows residential, commercial, and industrial property owners to enter into voluntary contractual assessments to finance the installation of equipment generating renewable energy. The City may join more than one PACE program to offer residents the opportunity to select a program that best matches their needs.
- ▶ Item 18: Discussion on Shared Parking Requirements
 - ▶ City Council will discuss City requirements for the use of shared parking. Shared parking is the use of the same off-street parking spaces by two or more businesses at different times to meet the City's parking requirements. Adopted in 2009, shared parking regulations are found in the Lake Forest Municipal Code and require Planning Commission approval of shared parking.
- ▶ Item 19: Adoption of Updated City Council Invocation Policy
 - ▶ City Council will discuss adopting an updated Invocation Policy to conform with recent decisions made by the Ninth Circuit Court of Appeals and the U.S. Supreme Court. The Policy provides for traditional legislative invocations at the commencement of City Council meetings.